

REGULAR MEETING**June 15, 2023**

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Caren Laverty opened the meeting and led the Board and staff in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Laverty, Burwinkel, Thompson, Wegman
Staff: Palmeter, Henninger, Collins, deJesus, Doellman, Rahe, Zelek, Snow, Kingery, Seiler, Abrahamson, Roselle, Ference

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

Ms. Laverty called the ribbon-cutting ceremony and community celebration of the Music Garden at Glenwood Gardens a success and congratulated staff on their efforts. Ms. Wegman mentioned that the West Side Garden Club planned to visit the Music Garden in the summer. Mr. Burwinkel complimented the team at Glenwood Gardens for their dedicated work keeping the grounds looking impeccable.

Mr. Burwinkel and Ms. Wegman were at the Sharon Lake Improvement Public Open House and complimented the staff on a successful and well-attended event.

Chief Executive Officer Todd Palmeter notified the Board of the following:

- Chief of Conservation and Parks Jason Rahe introduced newly promoted employee Emma Abrahamson, Conservation & Parks Technician, Winton Woods.
- Chief of Conservation & Parks Jason Rahe introduced newly promoted employee Tony Seiler, Conservation & Parks Technician, Winton Woods.
- Ranger Chief Scott Snow introduced new employee Reanna Kingery, Ranger Clerk.
- Matt Starr, Golf Professional at Meadow Links & Golf Academy, has been named the 2023 Southern Ohio PGA Golf Professional of the Year.
- Ben Chandler, Assistant Golf Professional at Little Miami Golf Center, earned the 2023 Southern Ohio PGA Youth Player Development Award.
- Director of Volunteer Engagement Kris Roselle graduated from WE Lead on Wednesday, June 6.
- Great Parks received a thank you letter from the Westwood Historical Society for our participation in the 2023 Westwood Home Tour.

- Melissa Bailey, Westwood Elementary School, was selected as Adopt A Class Teacher of the Year for Grades 3 – 5.

Mr. Burwinkel thanked the staff for attending the Adopt a Class Celebration Breakfast. Mr. Burwinkel was pleased that Ms. Bailey won Teacher of the Year. The Leadership Team has adopted Ms. Bailey's fourth-grade class for three years.

- Great Parks received an \$18,551.25 grant from the Ohio Law Enforcement Bulletproof Vest program, administered by the Ohio Attorney General's Office.

Mr. Thompson inquired about the percentage of Rangers that use external bulletproof vests.

3. NEXT BOARD MEETING DATES:

Thursday	July 20, 2023	1:00 p.m.	Winton Centre
Thursday	August 17, 2023	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3765 – BILLS & PAYROLL RESOLUTION: Chief Executive Officer Todd Palmeter presented the Bills & Payroll Resolution to the Board. The Board submitted one payment item for review: Kimley-Horn & Associates for the Great Miami and Whitewater River Blueway Regional Trail Network. The staff led a thorough discussion, providing clarifying information on the scope of the payment item. Ms. Laverty commented she was pleased to see new equipment orders on the report. Upon motion duly made by Thompson, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. Laverty – Aye, Mr. Thompson – Aye, Ms. Wegman – Aye.
5. RESOLUTION #3766 – THEN & NOW RESOLUTION: Chief Executive Officer Todd Palmeter presented the Then and Now Resolution to the Board. Upon motion duly made by Wegman, seconded by Burwinkel, the Board approved the Then and Now explanations as presented. The Roll Call vote was as follows: Ms. Laverty – Aye, Mr. Thompson – Aye, Ms. Wegman – Aye, Mr. Burwinkel – Aye.

6. RESOLUTION #3767 – 2024 TAX BUDGET: Chief Financial Officer Andrew Collins presented the 2024 Tax Budget Resolution to the Board. The staff led a thorough discussion, providing clarifying information on Personal Services Expenditures and Other Expenditures listed on the report. Upon motion duly made by Wegman, seconded by Thompson, the Board approved the budget adjustment as presented in the resolution. The Roll Call vote was as follows: Mr. Thompson – Aye, Ms. Wegman – Aye, Mr. Burwinkel – Aye, Ms. Lavery – Aye.
7. APPROVAL OF MINUTES: Upon motion duly made by Burwinkel, seconded by Wegman, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of May 18, 2023.
8. BID TAB – POLICE INTERCEPTOR UTILITY CRUISERS: Chief Executive Officer Todd Palmeter and Chief of Conservation & Parks Jason Rahe presented the bid to the Board. The staff led a thorough discussion, providing clarifying information on the outfitting of safety equipment, the vehicles' base prices, and the number of new cruisers needed for the department. Upon motion duly made by Thompson, seconded by Wegman, and unanimously carried, the Board approved the bid in the amount of \$234,872 to StateWide Ford for four 2023 model-year Ford K8A Police Interceptor Utility Cruisers.

MONITORING REPORTS

9. FINANCIAL PLANNING/BUDGETING: Chief Financial Officer Andrew Collins presented the Financial Planning/Budget report to the Board. He noted a typographical error in the report sent with the agenda in the Data in the first bullet point on page 2. The second sentence should read, "In the proposed 2024 tax budget, the staff is showing an estimate which reflects collections for tax income closer to historical trends." This will be corrected in the final record of the report. The staff led a thorough discussion, providing clarifying information on non-tax revenue, philanthropic funding, and operating increases through the levy cycle. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.

EXECUTIVE SESSION

A motion was made by Wegman and seconded by Lavery to go into Executive Session at 1:45 p.m. to consider the sale or other disposition of property. The Roll Call vote was as follows: Ms. Wegman – Aye, Mr. Burwinkel – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye.

Following the Executive Session, a motion was made by Wegman and seconded by Burwinkel to reconvene the Regular Meeting at 2:24 p.m. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. Lavery – Aye, Mr. Thompson – Aye, Ms. Wegman – Aye.

ACTION

10. LAND ITEM: Upon motion duly made by Thompson, seconded by Lavery, and unanimously carried, the Board authorized the CEO and his designees to negotiate with Duke Energy and to execute the necessary documents for a public utility permanent easement in the central region of Hamilton County.
11. LAND ITEM: Upon motion duly made by Wegman, seconded by Lavery, and unanimously carried, the Board authorized the CEO and his designees to negotiate a land acquisition proposal and execute the necessary documents for a 1-acre parcel in the west region of Hamilton County.

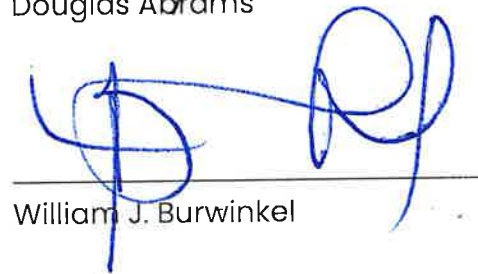
ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Thompson, seconded by Wegman, and unanimously carried to adjourn the meeting at 2:27 p.m.

Board of Park Commissioners
Great Parks of Hamilton County


Caren Laverty, President


Douglas Abrams


William J. Burwinkel

Absent

Marcus Thompson


Melissa Wegman

ATTEST:



Todd Palmeto, Chief Executive Officer