

REGULAR MEETING**August 21, 2024**

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Melissa Wegman opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Wegman, Burwinkel, Lavery, Thompson
 Staff: Palmeto, Henninger, Collins, Carleton, de Jesus, Doelman, Messerschmitt, Rahe, Snow, Cash, Van Dyne, Bell, Senefeld, Helmes, Busofsky, Lampert, Anklan, Herbert, Stanley, Bilyeu, McDonald, Spencer
 Guests: Susan Luken

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

Chief Executive Officer Todd Palmeto notified the Board of the following:

- Chief of Conservation & Parks Jason Rahe introduced new employee Eric Cash, Certified Master Mechanic, Winton Woods.
- Chief of Conservation & Parks Jason Rahe introduced new employee Kyle Van Dyne, Conservation & Parks Technician, Miami Whitewater Forest.
- Chief of Conservation & Parks Jason Rahe introduced new employee Eamonn Bell, Trails Specialist.
- Chief of Philanthropy Tom Carleton introduced new employee Ann Senefeld, Philanthropy Administrator.

Mr. Burwinkel complimented Chief Snow on National Night Out and said that it was nice to visit with our county-wide first responder partners.

Ms. Wegman participated in the National Night Out festivities and congratulated the Rangers on hosting an amazing event, and was appreciative of law enforcement. She congratulated CEO Todd Palmeto for his presentation at Hamilton County Commissioners. She also complimented the staff on Outdoor Adventure Expo and expressed appreciation for the event. Ms. Wegman thanked the volunteer team for their newsletter, The Acorn, and how much she appreciated all the information in that publication.

3. NEXT BOARD MEETING DATES:

Thursday	September 19, 2024	1:00 p.m.	Winton Centre
Thursday	October 17, 2024	3:00 p.m.	Winton Centre*

* Board tour will precede the October 17 Regular Meeting, tentatively scheduled from 8:30 a.m. to 2:45 p.m. Please plan to arrive at 8:00 a.m.

ACTION

4. RESOLUTION #3808 – BILLS & PAYROLL RESOLUTION: Chief Executive Officer Todd Palmeter presented the Bills & Payroll Resolution to the Board. There was a question about the total scope and cost of the Sharon Woods golf course irrigation project, which is currently \$4.13 million. The staff led a thorough discussion, providing clarifying information on the scope of the payment items. Upon motion duly made by Laverty, seconded by Thompson, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. Laverty – Aye, Ms. Wegman – Aye, Mr. Thompson – Aye.
5. RESOLUTION #3809 – CLEAN OHIO GREEN SPACE CONSERVATION PROGRAM – AUTHORIZATION TO APPLY FOR FUNDS IN ROUND 19: Chief Executive Officer Todd Palmeter presented the Clean Ohio Resolution to the Board. Mr Thompson asked if we had applied previously in round 18. The staff led a thorough discussion, providing clarifying information on the scope of the items. Upon motion duly made by Laverty, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Ms. Laverty – Aye, Ms. Wegman – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.
6. APPROVAL OF MINUTES: Upon motion duly made by Laverty, seconded by Wegman, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of July 18, 2024.
7. BID TAB – SHARON WOODS KREIS DAM REPAIR PROJECT REBID: Chief Executive Officer Todd Palmeter and Park Engineer Steve Lampert presented the bid to the Board. The staff led a thorough discussion, providing clarifying information on the bidders. Upon motion duly made by Laverty, seconded by Wegman, and unanimously carried, the Board awarded a contract in the amount of \$1,074,000.00 to Prus Construction for the Kreis Dam Repair Project Rebid.

8. CONSTRUCTION MANAGER AT RISK SERVICES CONTRACT GUARANTEED MAXIMUM PRICE AMENDMENT TWO – SHAKER TRACE NURSERY IMPROVEMENTS: Chief Executive Officer Todd Palmeter and Manager of Design Ben Helmes presented the amendment to the Board. Mr. Burwinkel asked about the CMR process and the CMR percentage to manage the project; Mr. Thompson contributed information about the collaborative process. The staff led a thorough discussion, providing clarifying information on the construction manager at risk bidding process, approval of the total project budget, Pepper Construction's qualifications, and the project completion date. Upon motion duly made by Laverty, seconded by Burwinkel, and unanimously carried, the Board awarded a contract in the amount of \$580,921.51 to Pepper Construction for Guaranteed Maximum Price (GMP) Amendment Two for the Shaker Trace Nursery Improvements project.

GENERAL REPORTS

9. WOODLAND MOUND VINEYARD GOLF COURSE IRRIGATION PUMP STATION CONSTRUCTION: Chief Executive Officer Todd Palmeter and Park Engineer Steve Lampert presented the report to the Board. Ms. Laverty asked about the condition of the current system. After a thorough discussion, the Board determined the report to be reasonable and acceptable. The Board then ordered the report filed for the record.


ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Burwinkel, seconded by Thompson, and unanimously carried to adjourn the meeting at 1:30 pm.

Board of Park Commissioners
Great Parks of Hamilton County



Melissa Wegman, President


William J. Burwinkel


Caren Laverty


Scott Schuster

Absent


Marcus Thompson

ATTEST:


Todd Palmeter, Chief Executive Officer