

REGULAR MEETING**November 21, 2024**

The Regular Meeting of the Board of Park Commissioners of Great Parks of Hamilton County was held on this day, 1:00 p.m., at 10245 Winton Road, Cincinnati, OH 45231.

Board President Melissa Wegman opened the meeting and led the Board, staff, and guests in the Pledge of Allegiance.

ROLL CALL: Present were Commissioners: Wegman, Burwinkel, Lavery, Schuster, Thompson
 Staff: Palmeto, Henninger, Collins, Broughton Murray, DeJesus, Doellman, Rahe, Snow, Addo-Diaw, Miller, Randolph, Reddy, Weber, Loch, Brech, Busofsky, Lampert, Bell, De Iorio, Ference
 Guests: Steve Bleh, Dave Griffith, Tony Rosiello

GENERAL

1. PUBLIC COMMENTS: No one requested to address the Board.
2. AWARDS & RECOGNITIONS:

Chief Executive Officer Todd Palmeto notified the Board of the following:

- Chief Financial Officer Andy Collins introduced new employee Kofi Addo-Diaw, Senior Network Administrator.
- Chief Financial Officer Andy Collins introduced new employee Ruth Miller, Accounting Specialist.
- Chief of Planning Janet Broughton Murray introduced new employee Watsun Randolph, GIS Coordinator.
- Chief of Planning Janet Broughton Murray introduced new employee Melissa Reddy, Architectural Design Project Manager.
- Chief of Conservation & Parks Jason Rahe introduced new employee Justin Weber, Conservation & Parks Maintenance Specialist, Central Region.
- Chief of Conservation & Parks Jason Rahe introduced new employee Mike Loch, Conservation & Parks Technician, Miami Whitewater Forest.

Ms. Wegman commented that she attended the E-Waste Collection Event on November 2, 2024, at Winton Woods and was impressed by the organization and success of the event. She also thanked the staff for facilitating the Board tree planting.

Mr. Burwinkel said he was honored to attend the Veterans Day Celebration at Sharon Woods on November 8, 2024. He complimented the staff on the new tradition and hoped other veterans on staff who were not part of the event would attend next year.

3. NEXT BOARD MEETING DATES:

Thursday	December 19, 2024	1:00 p.m.	Winton Centre
Thursday	January 16, 2025	1:00 p.m.	Winton Centre

ACTION

4. RESOLUTION #3820 – BILLS & PAYROLL RESOLUTION: Chief Executive Officer Todd Palmeter presented the Bills & Payroll Resolution to the Board. The Board submitted two payment items for Synoptek, LLC, for Project New State. Mr. Thompson asked the staff about tracking minority vendors in this process. The staff led a thorough discussion, providing clarifying information on the scope of the payment items and digital transformation process. Upon motion duly made by Laverty, seconded by Burwinkel, the Board approved the Bills & Payroll Resolution. The Roll Call vote was as follows: Mr. Burwinkel – Aye, Ms. Laverty – Aye, Ms. Wegman – Aye, Mr. Schuster – Aye, Mr. Thompson – Aye.
5. RESOLUTION #3821 – THEN & NOW RESOLUTION: Chief Executive Officer Todd Palmeter presented the Then and Now Resolution to the Board. Upon motion duly made by Laverty, seconded by Wegman, the Board approved the Then & Now Resolution as presented. The Roll Call vote was as follows: Ms. Laverty – Aye, Ms. Wegman – Aye, Mr. Schuster – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye.
6. RESOLUTION #3822 – RESOLUTION RENEWING THE INVESTMENT POLICY: Chief Financial Officer Andrew Collins presented the Resolution Renewing the Investment Policy to the Board. Ms. Laverty inquired if there would be an increase in STAR Ohio funds. The staff led a thorough discussion, providing clarifying information regarding the changes to the Investment Policy. Upon motion duly made by Thompson, seconded by Laverty, the Board approved the Investment Policy as presented in the resolution. The Roll Call vote was as follows: Ms. Wegman – Aye, Mr. Schuster – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. Laverty – Aye.
7. APPROVAL OF MINUTES: Upon motion duly made by Schuster, seconded by Laverty, and unanimously carried, the Board approved the Final Minutes of the Regular Board Meeting of October 17, 2024. Mr. Burwinkel abstained from voting on this motion.
8. APPROVAL OF MINUTES: Upon motion duly made by Laverty, seconded by Wegman, and unanimously carried, the Board approved the Final Minutes of the Special Board Meeting of October 22, 2024. Mr. Thompson commented that he took his children to Woodland Mound to see the trees and shrubs that had been planted.

9. PROFESSIONAL SERVICES CONTRACT – MEDIA BUYING SERVICES: Chief Executive Officer Todd Palmeter presented the professional services contract to the Board. Upon motion duly made by Laverty, seconded by Thompson, and unanimously carried, the Board awarded a professional services contract not to exceed \$750,000 to St. Gregory Group, Inc. for media buying services.
10. PROFESSIONAL DESIGN SERVICES CONTRACT – ENGINEERING PARTNER FOR PROFESSIONAL DAM DESIGN AND CONSULTING DESIGN SERVICES: Chief Executive Officer Todd Palmeter presented the professional services contract to the Board. Upon motion duly made by Laverty, seconded by Burwinkel, and unanimously carried, the Board awarded a professional design services contract not exceeding \$1,000,000 to Burgess and Niple, Inc. for the Engineering Partner for Professional Dam Design and Consulting Services.

EXECUTIVE SESSION

A motion was made by Thompson and seconded by Wegman to go into Executive Session at 1:30 p.m. to consider the sale or other disposition of property and to consider the employment and compensation of public employees. The Roll Call vote was as follows: Mr. Schuster – Aye, Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. Laverty – Aye, Ms. Wegman – Aye.

Following the Executive Session, a motion was made by Burwinkel and seconded by Schuster to reconvene the Regular Meeting at 2:55 p.m. The Roll Call vote was as follows: Mr. Thompson – Aye, Mr. Burwinkel – Aye, Ms. Laverty – Aye, Ms. Wegman – Aye, Mr. Schuster – Aye.

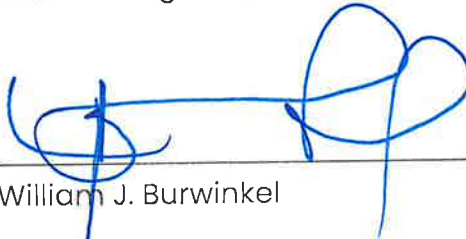
ADJOURNMENT

There being no further matters to come before the Board, a motion was made by Lavery, seconded by Thompson, and unanimously carried to adjourn the meeting at 2:58 p.m.


Board of Park Commissioners
Great Parks of Hamilton County



Melissa Wegman, President



William J. Burwinkel



Caren Lavery

Absent

Scott Schuster



Marcus Thompson

ATTEST:



Todd Palmeter, Chief Executive Officer